


Avigilon Schedule Overrides

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Since version 5.12.2 we have access to the Mercury API item that controls overrides. This is awesome for 2 reasons:

1. It runs on "controller time" vs "server time" (No more converting to eastern!)
2. Overlapping a day to day schedule is no longer a concern.

Configuring an Override

 Please note, converting time zones no longer applies. Enter time normally.

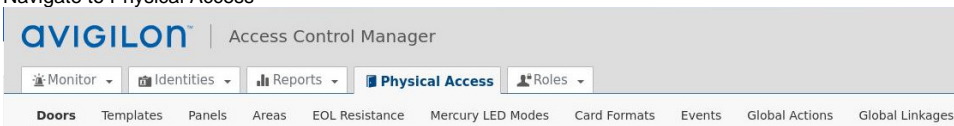
1. Determine which doors need the override - generally only exterior doors will ever need to be altered; use your best judgement
2. NEVER set an override on an alarm

CCISD - CTE - Bosch Alarm - 1st Floor

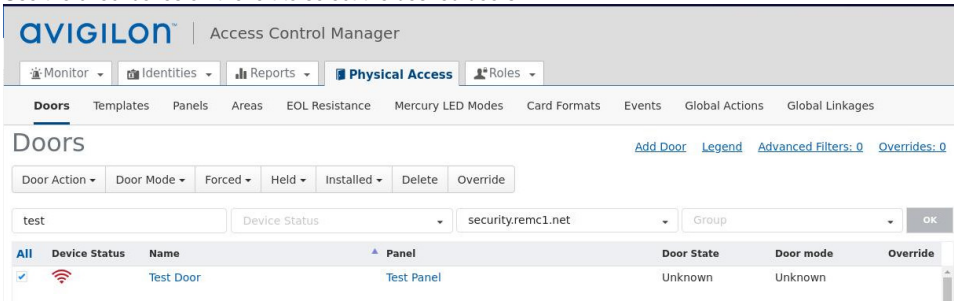
CCISD - CTE - Bosch Alarm - 2nd Floor

a.

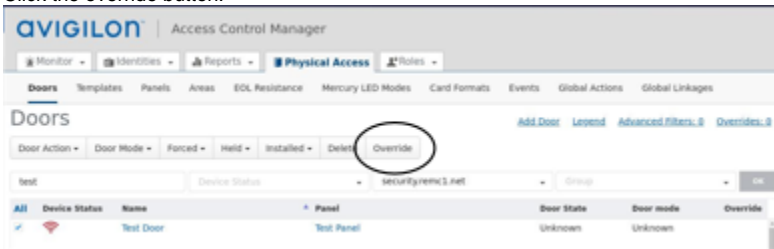
3. Navigate to Physical Access



4. Use the checkboxes on the left to select the desired doors.



5. Click the override button.



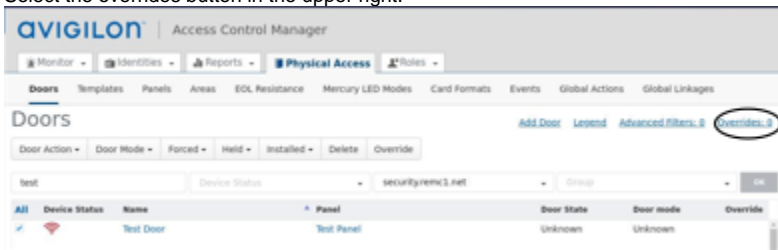
- Once inside the override box give the override a name, select the desired door mode, partition (your school), and select starting/ending time.

! Please make sure to select a partition. If not selected all users in the access control manager (including ones from other schools) will be able to modify or delete your override!

Editing an Existing Override

Once an override is created it can be edited.

- Select the overrides button in the upper right.



- Once inside click the name of the override.

Doors: Overrides

Name	Type	Selected	Start Day/Time	End Day/Time	Note	Creator	Delete
test	Unlocked	CCISD - INT 148 - REMC1 Back Steel Door	04/18/2019 09:54:00	04/19/2019 09:54:00		Nordin, Mark, E	

- Make required changes and click save.

Override: Edit